

LOCAL SOURCE CONTROL

Technical Assistance Manual

Auto Body Pilot



Ecology Publication 08-04-017



DEPARTMENT OF
ECOLOGY
State of Washington

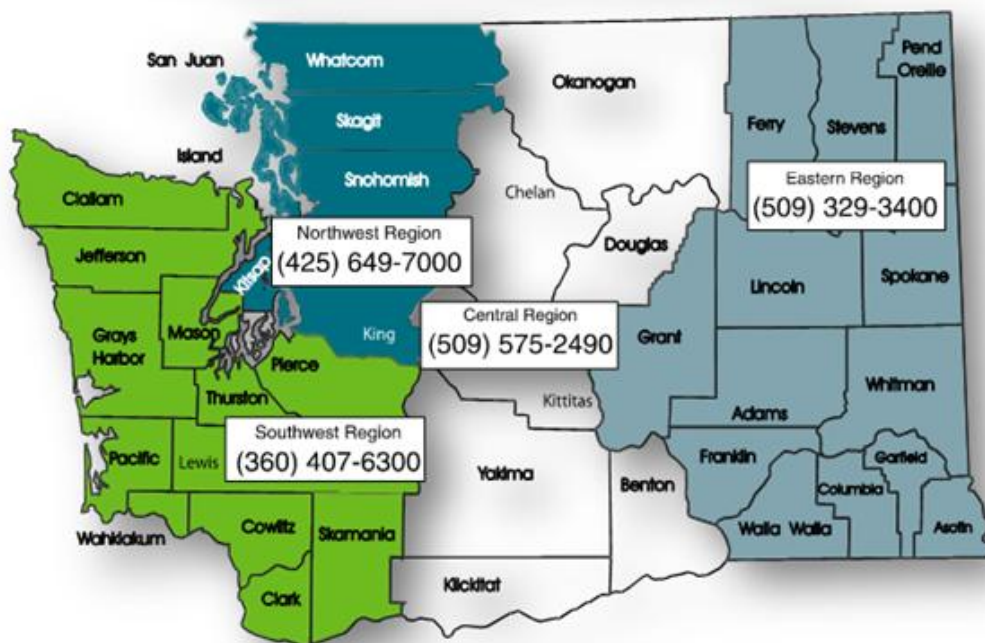
Acknowledgement

This Local Source Control Auto Body Pilot Technical Assistance Manual was developed by the Washington State Department of Ecology's Hazardous Waste and Toxics Reduction Program (HWTR). HWTR wishes to thank these other Ecology program contributors for volunteering their time and sharing their expertise in this effort:

- Air Quality
- Solid Waste and Financial Assistance
- Water Quality

Department of Ecology Regions

<http://www.ecy.wa.gov/programs/hwtr>



Ecology publication 08-04-017
March 2009

Please note: Because this document is available by section, it made sense to add the publication number to each section, so that it would be visible on any section printed. In August of 2011, a footer with the publication number was added. No content was changed or revised during the process of adding the footer, however the pagination is different than the original.

If you need this information in an alternate format, please call the Hazardous Waste and Toxics Reduction Program at (360) 407-6700. Persons with hearing loss can call 711 for Washington Relay Service. Persons with a speech disability can call (877) 833-6341.

Introduction and Instructions

Technical Assistance Manual

In partnership
with:

Finally, all the state environmental requirements for the auto body industry in one place!

Use this manual to understand industry requirements for air, water, waste, and shop operations.

This manual outlines the requirements recommended and enforced by the Department of Ecology that affect auto body shops. It covers best management practices needed to satisfy these requirements. Some important requirements from other agencies are also outlined.

The guidance will help shops understand the multiple requirements for the proper control and management of shop wastes. It will outline best practices to help shops keep contaminants out of our air and water. The manual also contains contact information to help you get personalized assistance from Ecology staff or contractors and dozens of Web links for more information.

The manual provides all the essential information to help you satisfy regulatory requirements and do your part to protect the environment. Learn how to qualify for the EnviroStars Program if your shop is located in a county that participates.

Use this manual to:

- Understand the environmental requirements that apply to your shop.
- Figure out if your shop is following environmental requirements.
- Fill out the self-certification checklist.
- Find solutions to compliance problems.
- Prepare a plan to fix problems and bring your shop into compliance.

Use this manual as a “go to” resource. Each section has a tab with a table of contents to help you find what you are looking for. Sections include:

- Dangerous Waste
- Air Quality
- Management and Records
- Water Quality
- EnviroStars

Use this manual to fill out the self-certification checklist. The sections are organized similarly to the self-certification checklist. The headings of the checklist sections are the same in this book. Find your topic in the table of contents to locate answers to your questions.

Keep this manual or the electronic version handy for questions that might come up in the future. Thanks for participating!



Table of Contents

<u>Dangerous Waste</u>	<u>1</u>
<u>Air Quality</u>	<u>21</u>
<u>Management and Records</u>	<u>37</u>
<u>Water Quality</u>	<u>53</u>
<u>EnviroStars</u>	<u>73</u>

Appendices

<u>A: Contact information</u>	<u>77</u>
<u>B: EPA Notification form</u>	<u>83</u>
<u>C: Training and resources</u>	<u>87</u>
<u>D: Vendors and contractors</u>	<u>91</u>
<u>E: Sample logs</u>	<u>93</u>
<u>F: Emergency information sign</u>	<u>107</u>
<u>G: Acronyms and abbreviations</u>	<u>10</u>